

Manitowoc Public School District
Manitowoc, Wisconsin

Board of Education Personnel Committee Meeting Minutes
July 7, 2014

The Manitowoc Public School District Personnel Committee met on Monday, July 7, 2014 at 4:00 p.m. Committee members Dave Nickels, Dave Longmeyer, Keith Shaw and Barb Herrmann were all present. Also present was Linda Gratz, Board President. Superintendent Marcia Flaherty, Human Resources Director Andrea Holschbach and Director of Business Services Ken Mischler were present for Administration.

The meeting started at 4:00 p.m.

1. Payout Options of Retiree Benefit
Ken Mischler presented the information and rationale regarding the years of service retirement payout changing to just a cash payout and no longer offering the option of putting the money towards insurance premium.

There was a motion by Keith Shaw and seconded by Barb Herrmann to change the retirement payout option to be a cash only option effective with retirements July 1, 2014.

2. Policy Updates from Special Updates and Volume 23, No. 1 Updates (not in sequential order based on three different updates)

3213/4213 Student Supervision

The comment was made that administration needs to be sure to cover this policy with staff.

There was a motion made by Dave Longmeyer and seconded by Keith Shaw to bring the policies forward to the Board as presented. Vote of 4-0 in favor of bringing the policies forward to full Board.

3217/4217 Weapons

Need to add the word "by" to letter B. on page 2 of both policy 3217 and 4217

B. Items approved **by** a principal...

On policy 4217 need to remove "and the terms of any applicable collective bargaining agreement"

There was a motion made by Barb Herrmann and seconded by Dave Longmeyer to bring the policies forward to the Board with the noted changes. Vote of 4-0 in favor of bringing the policies forward to full Board.

3120.09/4120.09 Volunteers

In both 3120.09/4120.09 need to change:

- The Board of Control-changed to The Board of Education.
- The Agency Administrator changed to The Administrators

There was a motion made by Keith Shaw and seconded by Dave Longmeyer to bring the policies forward to the Board with the noted changes. Vote of 4-0 in favor of bringing the policies forward to full Board.

144.3 Conflict of Interest

There was a motion made by Dave Longmeyer and seconded by Keith Shaw to bring the policy forward to the Board as presented. Vote of 4-0 in favor of bringing the policy forward to full Board.

1220 Employment of Superintendent

There was a question about whether we should include wording on sexual orientation, transgender, etc. It was decided that we would wait for NEOLA to initiate the wording changes.

There was a motion made by Keith Shaw and seconded by Dave Longmeyer to bring the policy forward to the Board as presented. Vote of 4-0 in favor of bringing the policy forward to full Board.

1630.01/3430.01/4430.01 FMLA

There was not a copy of 3430.01 included with the packets. Andrea will get the Board copies with the Personnel Committee minutes. The 3430.01 policy is the same as the 1630.01 policy.

There was a motion made by Barb Herrmann and seconded by Dave Longmeyer to bring the policies forward to the Board including policy 3430.01 as long as the Board would receive a copy of it at the July 8th Board meeting along with the Personnel Committee minutes and it would prove to be the same as policy 1630.01. Vote of 4-0 in favor of bringing the policies forward to full Board.

8310 Public Records

There was a motion made by Keith Shaw and seconded by Dave Longmeyer to bring the policy forward to the Board as presented. Vote of 4-0 in favor of bringing the policy forward to full Board.

After reviewing all the policies the discussion was around the dissemination of the policy changes and making sure that the most up to date policies were included in School Basics which is distributed to all student households and in the student handbooks.

There was a motion by Dave Longmeyer and seconded by Keith Shaw to adjourn the meeting at 4:50 p.m.